14 April 1955

MEMORANDUM FOR: Mr. Walter J. Moberg

SUBJECT: Data Regarding the National Intelligence Survey Committee

Enclosed is the information regarding the NIS Committee requested by the Secretary, IAC, in his memorandum of 5 April 1955.

K. A. KNOWLES
NIS Coordinator

25X1

25 YEAR
RE-REVIEW

14 April 1955

Data Regarding the NIS Committee

1. Origin and Functions

The National Intelligence Survey (NIS) Program was activated pursuant to NSCID No. 3, 13 January 1948, and the authority for the establishment of the NIS Committee derives from the NIS Standard Instructions which were developed to implement paragraph 1.a of the above cited directive. The NIS Standard Instructions provide for a standing inter-agency NIS Committee; allocate responsibilities, and establish procedures for the conduct of the NIS Program. They were approved by the IAC (Memo DCI to Exec. Sec'y. NSC, 13 December 1948), and by the NSC (Memo Actg. Exec. Sec'y. NSC to DCI, 28 December 1948).

The NIS Committee consists of representatives of the Director of Central Intelligence and the Chiefs of the Intelligence Agencies of the Departments of State, the Army, the Navy, and the Air Force. It also includes an advisory member from the Joint Staff.

The NIS Committee performs the following functions:

Considers and recommends for Intelligence Agency approval over-all policies for the NIS Program.

Determines the scope and treatment of each NIS to be produced.

Allocates responsibility for production and maintenance of NIS in accordance with the intelligence requirements, production capabilities, and dominant interest of the Intelligence Agencies concerned.

Establishes NIS production and maintenance schedules based upon JCS priorities and agency capabilities.

Promulgates procedures and instructions for the preparation, review, editing, and submission of NIS contributions.

Recommends to CIA measures necessary for the coordination of the NIS Program.

25 YEAR RE-REVIEW

14 April 1955

2. Membership List - NIS Committee

Members	Agency		Bldg.	Room	Code-Ext.
Knowles, K. A.	CIA	Chairman			STAT
Boberg, Roy H. (Alt.)	CIA	Vice Chairman			
Clinton, Daniel J.	State		SA-1	803	191-3518
Kain, Ronald S. (Alt.)	State		SA-1	803	191-3453
Smith, Richard S., Col.	Army		Ptgn	2C480	131-75526
Jacobson, James W., Maj. (Alt.)	Army		Ptgn	2C480	131-74653
Moore, H. G. Capt.	Navy		Ptgn	5D713	131-54583
Hayden, R. H., Col. (Alt.)	Navy		Ptgn	5D721	131-75654
Hausman, James J., Col.	Air Force		Ptgn	333	131-75978
			Annex 3		131-75830
Ware, Samuel H., Maj. (Alt.)	Air Force		Ptgn	333	131-75978
			Annex 3		131-75830

14 April 1955

3. Selection of Members

The IAC Agencies (State, Army, Navy, and Air Force) designate a member, and an alternate member, to the NIS Committee, and these members represent and speak for the Chief of the Intelligence Agency of the Department from which they are accredited. The representative of the Director of Central Intelligence is ex-officio chairman of the Committee.

4. Subcommittees

The NIS Committee has no standing subcommittees. Ad hoc sub-committees are set up from time to time to work on specific problems.

5. Committee Reports and Publications

Reports of all NIS Committee meetings are prepared by the Chairman and furnished to the members for use in implementing committee decisions within their respective agencies.

6. Annual Reports

An annual report on the NIS Program is prepared for the IAC by the CIA Coordinator of the NIS Program, who serves as the Chairman of the NIS Committee. This report is on a fiscal year basis, and usually carries a July date.

7. Meetings

Regular meetings are held by the NIS Committee bi-weekly, and special meetings are called by the Chairman, or on request of a member. Meetings are usually held on a Tuesday

Starting time 1000 hours.

STAT
STAT